



# Grant Recommendation Form

For questions/assistance contact us at [info@spanofoundation.org](mailto:info@spanofoundation.org)

**Fund/Program Name:** : \_\_\_\_\_

**Grant Amount:** \_\_\_\_\_ (\$500 minimum)

**Organization:** (Checks are made payable to the Legal name and mailed directly.) EIN: \_\_\_\_\_

**Legal Organization Name:** \_\_\_\_\_

**Grantee Contact Person:** \_\_\_\_\_ **Contact E-Mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Or  Grant to the \_\_\_\_\_ fund at the **Anthony Spano Foundation.**

### Charitable Purpose

(If necessary, ASF may add the words “No Impermissible goods or services will be provided to individuals affiliated with this fund”

- General Support
- Specific Purpose or Project: \_\_\_\_\_

\_\_\_\_\_ If recommending a grant to a gala, tournament, auction, or other event, initial here: \_\_\_\_\_ to confirm this grant will **not** be used to pay for any portion of the ticket or admission cost, unless fully deductible as a charitable contribution.

### Special Instruction

- Recognize Fund Name Only (The letter will not include the donor name or address)
- Recognize Fund Name and the following Name(s): \_\_\_\_\_
- Include donor’s mailing address in the award letter.
- Anonymous (The letter will not include the donor or fund name in the award letter)

### Certification

I certify that neither I nor any individual associated with the fund or group will receive any material benefit from the charitable organization as a result of this grant. If any material benefit or privilege is offered in connection with this charitable disbursement, I have not and will not accept it. I understand and acknowledge that I cannot claim a charitable deduction for grants I’ve recommended, even if the grantee sends me a receipt. If committee advised, I attest the advisory committee has reviewed and approved the above recommended recipient and amount for the purpose specified.

I understand that grant recommendations are subject to the review and approval of the Anthony Spano Foundation and grants must comply with the policies detailed by the AnthonySpano Foundation. I understand that this is a recommendation and not a direction and ASF will perform the necessary due diligence of the charitable organization to ensure compliance with federal regulations.

### INSTRUCTIONS

Email this completed form to the Distribution Committee [info@spanofoundation.org](mailto:info@spanofoundation.org).

\_\_\_\_\_  
(Signature of Chair, Advisor) (Print Name) (Date)

\_\_\_\_\_  
(Signature of Advisor, if applicable) (Print Name) (Date)

Board Approved: 11/12/2017, 10/16/2023, 06/26/2026)